Credit/Debit

Retail Quick Reference Guide

These steps have been provided as a guide for assistance. Your Dejavoo payment terminal is equipped with Event Driven software; The terminal will automatically choose the appropriate application based upon the swipe or entry of a card number.

Déjavoo Systems
Rethinking Transactions.

CREDIT CARD SALE	DEBIT CARD SALE	SETTLING THE CURRENT BATCH
❶ Swipe Credit Card OR Manually Enter Card	❶ Swipe Debit Card	❶ From the idle prompt Press green ENTER button
❷ Press the ↓ arrow to select CREDIT	❷ Press the ↑ arrow to select DEBIT	❷ Press the ↑ arrow to highlight Applications
❸ Input the $ amount of the sale	❸ Input $ amount of the sale	❸ Press the green ENTER button twice
- If AVS is on, input AVS information	❹ Press the green ENTER button	❹ Press the ↓ arrow twice to highlight Host Utility
❹ Press the green ENTER button	❺ Customer Inputs PIN # on the PIN Pad	❺ Press the green ENTER button three times
❺ Terminal communicates with the Host	❻ Press the green ENTER button	❻ Terminal communicates with the Host
❻ Receipts Print STOP	❼ Terminal communicates with the Host	❼ Reports Print STOP
	❽ Receipts Print STOP	

VOID CREDIT TRANSACTION	TICKET ONLY SALE	AUTHORIZATION ONLY
❶ Swipe Credit Card OR Manually Enter Card	❶ Swipe Credit Card OR Manually Enter Card	❶ Swipe Credit Card OR Manually Enter Card
❷ Press the ↓ arrow to select CREDIT	❷ Press the ↓ arrow to select CREDIT	❷ Press the ↓ arrow to select CREDIT
❸ Press the ↓ arrow twice for VOID	❸ Press the ↑ arrow once for TICKET	❸ Press the ↑ arrow twice for AUTHORIZATION
❹ Input the exact $ amount to be Voided	❹ Input $ amount of the ticket	❹ Input the $ amount to be authorized
❺ Press the green ENTER button	❺ Press the green ENTER button	❺ Press the green ENTER button
❻ Press the ↑ arrow to select OK	❻ Input previously obtained auth code	❻ Terminal communicates with the Host
❼ Terminal communicates with the Host	❼ Press the green ENTER button	❼ Receipt Prints STOP
❽ Receipt Prints STOP	❽ Receipts Print STOP	

Credit/Debit

Retail Quick Reference Guide

These steps have been provided as a guide for assistance with your Dejavoo Payment Device.

VALUE ADDED SERVICES	ON SCREEN HELP	MY FAVORITES

VALUE ADDED SERVICES

❶ From idle **Press** the green **ENTER** button

❷ Press the ↑ arrow to highlight **Applications**

❸ Press the green **ENTER** button to select

❹ Press **ENTER** on Credit/Debit

❺ Press ↓ arrow twice to **highlight Host Utility**

❻ Press ↓ arrow twice to highlight Value Added Srv

❼ Press **ENTER** on **Manual Request**

❽ Report Prints **STOP**

ON SCREEN HELP

For immediate assistance with all terminal functions simply **press** the **double zero key (00)** on your Dejavoo keypad.

00

The help will appear on the terminal display assisting you with explanations and next steps.

Press the Green ENTER key to exit help.

MY FAVORITES

Adding Favorites

❶ Press the ★ key on any menu item

❷ Press the ↑ arrow to select YES

❸ Highlight the hotkey option to assign favorite to, in addition to it being accessed in My Favorites.

❹ Press the green **ENTER** button **STOP**

Managing Favorites

❶ Press the green **ENTER** button

❷ Press ↓ arrow 3Xs to **highlight Utility** & Press **ENTER**

❸ **Input** the Security **Password** & Press **ENTER**

❹ Press ↓ arrow 3Xs to **Favorites** & Press **ENTER**

❺ **Select** desired **option** & Press **ENTER** **STOP**

Accessing Favorites

❶ Press the **middle** "favorites" **button**

❷ **Highlight option** from list & press **ENTER** **STOP**

PRINT DAILY REPORT

❶ From idle **Press** the green **ENTER** button

❷ Press the ↑ arrow to highlight **Applications**

❸ Press the green **ENTER** button to select

❹ Press **ENTER** on Credit/Debit

❺ Press the ↓ arrow to **highlight Report**

❻ Press the green **ENTER button twice**

❼ Report Prints **STOP**

RETURN TRANSACTION

❶ **Swipe** Debit or Credit **Card**

❷ Press the arrows ↑ ↓ to **select Credit or Debit**

❸ **Press** the ↓ arrow once for RETURN

❹ **Input $ amount** of the Return

❺ **Press** the green **ENTER** button

❻ *Terminal communicates with the Host

❼ Receipts Print **STOP**

*Denotes: Dependant on capture type

Dējavoo